

## 2024 VENDOR APPLICATION AND INSTRUCTIONS

April 29, 2024

Setup by 5:45 pm & Gourmet Tasting from 6:00 - 9:00pm 1623 Brewing Company 5975 Exchange Drive, Suite H-L, Eldersburg, MD

**DEADLINE**: The Health Department application needs to be submitted to hakers@lifebridgehealth.org by April 1, 2024 (application fee is waived)

Name of Business:
Contact Name:
Address:
Phone Number:
Email:
Do you need access to electricity? 🔲 Yes 🔲 No
<ul> <li>SUPPLIES PROVIDED - PLEASE ACKNOWLEDGE WHERE INDICATED:</li> <li>One six-foot table with linen in a covered space</li> <li>Health Department 3 station sanitizers and hand washing station. One station for every 3 vendors.</li> <li>Banner - If this is your first-year attending, how would you like your banner to read:</li> </ul>
Dumpsters & trash bags - You agree to remove all trash into the onsite dumpsters: Initial
• Trash cans that are provided by your station are for the guestsInitial
INTENDED SAMPLE TO BE SERVED (Approx. 2 oz. Portions)
Please check all that apply & provide the name of the items.
☐ Beverage
☐ Hot Appetizer
Cold Appetizer
Entrée
Dessert (May only be served by bakeries)
Beverage (Alcohol is covered under event liquor license)(continued on next page)

SERVING ITEMS PROVIDED:
(Please check the items you request – napkins are provided to everyone)
☐ Cocktail Plates ☐ Small Soup Cups ☐ Spoons ☐ Forks
☐ Other (be specific):
ARE YOU INTERESTED IN SUPPORTING THE SILENT AUCTION?
We will provide a \$50 gift card for additional promotion & to support the silent auction. $\square$ Yes $\square$ No
ADDITIONAL IMPORTANT INFORMATION:
• Set up time is Monday, April 29th between 2:00pm – 5:00pm. Ready to serve by 5:45pm.
<ul> <li>Up to 4 staff members are welcome to represent your business.</li> </ul>
Please park in vendor designated parking areas.
• Please note: While the intention is always to be generous, and we encourage networking and
socializing as a benefit of participating, please inform your staff that certain costly food items and
limited specialty items are only available to the guests of the event.
• Staff should consider sampling after offerings have been shared with attendees. It is recommended
that your teams enjoy the offerings after 7:30pm Initial

## **ONSITE CONTACTS:**

Robbin Nolen - 410-259-7436 Susan Janeczek - 410-353-1606 Lauren Hickey - 443-398-4227





Thank you for your generous participation. Participation in the event is considered a donation to hospice and palliative care and therefore, vendors will not be reimbursed for any products/supplies associated with serving at Taste of Carroll.